



RIVER ROOM

FUNCTION PACKAGE



The River Room is a beautiful stand-alone venue perched over the Tuki Tuki River under the dramatic eastern face of Te Mata Peak.

Perfect for intimate conferences, meetings, launches and functions and an easy 'walk in - walk out' venue with 5 luxurious bb retreats (riverside) within walking distance.

VENUE HIRE

\$1,000.00 INC. GST EXPRESS DAY HIRE + \$150 setup/pack down fee.

\$1,500.00 INC. GST EVENING FUNCTION + \$150 setup/pack down fee.

CAPACITY

UP TO 60 GUESTS SEATED OR 85 GUESTS COCKTAIL STYLE

INCLUSIONS

THE VENUE HIRE INCLUDES:

- EXCLUSIVE USE OF THE RIVER ROOM FOR 1 DAY
- ONGOING CONSULTATION WITH IN-HOUSE FUNCTION PLANNER ON ALL ASPECTS OF YOUR FUNCTION
- TWO TOILETS— ATTENDED THROUGHOUT THE NIGHT
- FULLY EQUIPED KITCHEN, TABLES, CHAIRS, CUTLERY, CROCKERY AND GLASSWARE FOR 50 PEOPLE
- SET UP, PACK DOWN AND CLEAN-UP OF THE FUNCTION
- SERVICING OF THE VENUE BEFORE AND AFTER YOUR FUNCTION
- INTERIOR STEREO WITH AUX CORD
- INDOOR AND OUTDOOR FIREPLACES, WOOD AND MATCHES



FOOD

We require our caterers to be used at all River Room functions. They will provide staff to serve the food and beverages and their vast knowledge of the venue allows them to be on hand to offer any other professional help on the day. They also take the hassle out of running a function and allow you to enjoy the occasion with your guests. Please ask us for our most recent example menus. Dieters and children's menus can be happily catered for.

BEVERAGE

All of our venues share a seasonal Beverage List of Black Barn wines, a selection of beers, cider and non-alcoholic beverages. Spirits and any wines or beverages outside of our list can be sourced with ample notice. All beverages must be sourced by Black Barn Vineyards.

We do require our BBV staff to serve the beverages and are charged out at \$29.00 per hour with a 1:25 ratio (staff: guest). Their vast knowledge of the venue allows them to be on hand to offer any other professional help on the day. They also take the hassle out of running a function and allow you to enjoy the occasion with your guests.

CURFEW AND LIQUOR LICENSING

Our Liquor License and therefore curfew of 11.00pm applies for all functions.

TRANSPORT

The River Room venue is located 15 minutes from Havelock North. There is limited parking at the venue however, we strongly recommend using a local shuttle or bus service to transport guests to and from the venue to make everything a lot easier on the day.

ADDITIONAL NOTE

The River Room is part of our Riverside Luxury Retreat collection with guests often staying in close proximity. For this reason no amplified sound is permitted outside the venue and we ask your guests to leave the venue as quietly as possible.

A WORD ON THE WEATHER

Hawke's Bay's weather is typically stable during the summer months, you can almost bank on sunshine and forecasting 7 days out is quite reliable. However, can we also say right here that bad weather does not equal a bad function - even in a marquee! We understand everyone wants a sunny day for their function but please be assured some of the best functions we have held have been in average weather and even heavy rain. Our strong recommendation with this site is to work with us on an agreed 'wet weather backup plan' and then as the day gets closer and if the weather is not looking good we can give this plan much more attention. As good event planners always say - hope for the best and plan for the worst.

ACCOMMODATION

Black Barn Vineyards has some of New Zealand's most spectacular accommodation. There are 16 luxury retreats within our portfolio. Whether you want to be nestled amongst the vines, beside the river or by the beach we have an array of options for you to consider. The Riverside Lodges are your closest retreats and are a short stroll to or from the River Room.



SUPPLIERS

Black Barn Vineyards are to provide the venue, staff, food and beverage and also assist you with any other requirements to ensure the success of your function.

It will be at your discretion to source any additional vendors you wish you utilise.

Should you require any assistant with any of these suppliers, please let us know as we have an amazing team of preferred suppliers that we're happy to recommend.

